



JEFFERSON COUNTY AGRIBUSINESS CLUB 2024-25 Grant Application

Important Information, Instructions, Dates and Requirements SAVE this document for Future Reference

The mission of the Jefferson County Agribusiness Club is to promote an active interest in agribusiness and be a resource to help take Jefferson County into the future.

Our direction and purpose include to:

- Promote an active interest in the community
- Unify and strengthen agricultural business in the community
- Establish beneficial producer-consumer relationships
- Provide a place for members to freely express themselves on the ideas and challenges in the agribusiness field
- Enable members to speak with a common voice on matters pertaining to the agricultural business world.

The Jefferson County Agribusiness Club members worked hard over prior years fundraising through our annual cheese sales and our food booth at the Jefferson County Fair. We are pleased that this fundraising will lead to grants being awarded in February of 2025.

Grant Application Due Date: Submit no later than **MONDAY, DECEMBER 30, 2024.**

Return completed application to grants@jeffersoncountyagribusinessclub.com (Strongly preferred). Grant applications will also be accepted via U.S. mail, postmarked by December 30, 2024. Mail to: Jefferson County Agri-Business Club, P.O. Box 64, Jefferson, WI 53549. You will receive confirmation of your submission.

Grant Guidelines:

The project proposed should contribute to the educational, agricultural promotion, or community service missions of both the Jefferson County Agribusiness Club and the organization applying for the grant.

The project should be either a new endeavor or one that enhances an existing program of your organization. The grant request can be for full funding of a smaller project, for specific items needed to fulfill your organization's mission, or partial funding of a larger project.

The monetary value of each grant awarded will depend on the number and merit of the proposals received, but the expected range will be \$200-\$1000. Grants will be awarded in two increments, with the first being given by the start-of-project date indicated on the grant application form and the remaining balance awarded after all grant requirements have been fulfilled.

Requirements to Receive Grant:

1. All accepted grant applicant organizations are required to have 1-3 representatives attend and present their grant proposal at the **January 21, 2025** Agri-Business Club meeting at Fairview Sports Bar, 711 W. Racine St., Jefferson. Social begins at 6 pm with a meal at 6:30. Grant applicants will be notified following the February 18, 2025 Agribusiness Club meeting with the club's decision to award the grant or not.
2. All organizations awarded a Grant will be required to volunteer at the Jefferson County Fair Agribusiness Club Food Stand or at another qualifying Jefferson County Agribusiness Club event. The Jefferson County Fair will be held **July 9-13, 2025** at the Jefferson County Fair Park. A minimum of one (1) volunteer for one 5-hour shift is required for every \$250 granted. We will gladly welcome additional volunteers and/or shifts beyond this minimum.
3. Grant projects must be completed within thirteen (13) months of being awarded. Upon completion of its project, each organization is required to provide a brief written summary of what you accomplished and how it matched your proposal. Include pictures, if appropriate. Send to grants@jeffersoncountyagribusinessclub.com.

NOTE: If an organization needs an extension beyond 13 months OR if the scope of the project changes after the grant has been awarded, a representative of the organization may come explain the situation before the Agri-Business Club and ask for an extension or change in scope of the project. The Agri-Business Club will take it up at the meeting and vote on it.

Awarding of Grant Funds:

The first half of the grant will be paid to you by the start date that you indicate on your application. Upon completion of Requirements 2 and 3 above, the organization will receive the remaining half of its grant money.

NOTE: An organization may choose to wait to receive its full grant money until completion of its project.

Contact Jefferson County Agri-Business Club

grants@jeffersoncountyagribusinessclub.com

Leigh Cheesebro, Chair, Grants/Scholarship Committee

920-723-1881



JEFFERSON COUNTY AGRIBUSINESS CLUB
2024-25 GRANT APPLICATION

Create your own Word document that covers all items below, sending it in Word (.doc or .docx) or PDF format via email (much preferred) or via U.S. Postal Service. Application questions 1-6 should be labeled by number and answered in a total of no more than two typed pages. If feasible, please also include Page 3, your organization's sign-up sheet for the Jefferson County Fair food stand.

Follow this format:

Organization Name _____

Project Title_____

Organization/Project Leader's Name and Position : _____

Full Mailing Address (required) _____

E-Mail (required) _____

Phone(s) (required) _____

of Organizational Members_____ Project Start Date_____

1. Describe the proposed project briefly:
2. Project a budget for the project with supporting details as appropriate:
3. Identify the source(s) and amount of other funds available (or applied for) if you are requesting funds to partially fund a project:

4. Describe how this project will contribute to the mission and purposes of both the Agri-Business Club's mission and your organization's mission:
NOTE: *The Agri-Business Club's mission and purposes are stated on the "Important Information, Instructions, Dates and Requirements" page above.*

5. Using bullet points, briefly describe the activities that your members will be involved in with the proposed project and potential benefits to the participating members.

6. State the expected dates for
 - A) completion of your proposed project: _____

 - AND for

 - B) submission of your summary of the project's achievements (with photos) to the Jefferson County Agri-Business Club:

_____.

PAGE THREE – Sign Up Sheet to Volunteer at Jefferson County Fair
(To Accompany Jefferson County Agribusiness Club Grant Application)

Club/organization name:

Organization/Project leader's name, address, phone and e mail:

Upon being awarded a grant, please indicate which shift/shifts your organization will work at the Agri-Business Food Stand during the Jefferson County Fair, July 9-13, 2025:

Wed. _____ Thurs. _____ Fri. _____ Sat. _____ Sun. _____

11am - 4:00pm _____ 4pm - 9pm _____

NOTE: A minimum of one (1) volunteer for one 5-hour shift for every \$250 awarded is required. We encourage you to sign up for additional volunteers and/or shifts beyond this minimum.

Your Organization's Leader will be contacted shortly before the Jefferson County Fair to verify the date and times that your group will work.

Thank you,

Jefferson County Agri-Business Club, Grants/Scholarship Committee

Leigh Cheesebro

920-723-1881

grants@jeffersoncountyagribusinessclub.com

Jefferson County Agri-Business Club, P.O. Box 64, Jefferson, WI 53549